

REQUEST FOR QUALIFICATIONS

Notice is hereby given that the City of West Linn, will receive Proposals until **2:00 p.m. on October 16th** in the Office of Public Works, Engineering Division, 22500 Salamo Road, West Linn, Oregon 97068 for the following:

OWNER'S REPRESENTATIVE AND PROJECT MANAGER CITY OF WEST LINN, OREGON

The City of West Linn is seeking Proposals from experienced firms to provide professional Owner's Representative and Project Management services for the City's Operations Complex Construction Project which is anticipated to start construction in Spring of 2025.

This request for proposals shall be used to compile a list of interested and qualified firms who will be ranked in accordance with procedures as outlined in this document and the City's Local Contracting Rules. The qualified firm selected will negotiate compensation requirements upon completion of the qualifications based selection of candidates. Pricing and cost considerations should be included with the submitted qualified proposals.

Project details and proposal submittal requirements may be viewed at no cost through the City of West Linn's website at <http://bids.westlinnoregon.gov/>. If you wish to receive any future addenda for this project please login to the City's bid management website and add your company to the plan holders list. Questions must also be submitted through the website.

The City may reject any proposal not in compliance with all prescribed public bidding procedures and requirements and may reject for good cause any or all proposals upon determination of the City if it is in the public interest to do so. Proposers are required to certify non-discrimination in employment practices and identify resident status as defined in ORS 279A.120. All proposers are required to comply with the provisions of Oregon Revised Statutes and Local Contract Review Board Policy.

Proposals must be received electronically via email to the Public Works Director/City Engineer, Erich Lais P.E., at elais@westlinnoregon.gov on or before 2:00 p.m. on October 16, 2024. No late responses, incomplete responses, hardcopy, or faxed materials will be accepted.