

**REQUEST FOR INFORMATION
ADAPTIVE REUSE AND ONGOING MANAGEMENT OF ONE OR TWO VACANT CITY
BUILDINGS WITHIN WEST LINN, OREGON**

Notice is hereby given that the City of West Linn, through its Surplus Property Task Force (“Task Force”) will receive submittals until **5:00 p.m. Thursday February 16, 2017** in the Office of Parks and Recreation, 22500 Salamo Road #1100, West Linn, Oregon 97068 for:

**DEVELOPMENT/MANAGEMENT/OPERATIONS CONCEPTS for the
OLD BOLTON FIRE STATION LOCATED at 6000 FAILING STREET, WEST LINN and/or
the OLD CITY HALL/POLICE STATION LOCATED at 22825 WILLAMETTE DRIVE, WEST
LINN.**

**AVAILABLE TO CIVIC GROUPS WITHIN WEST LINN or PARTIES EXPERIENCED in
ADAPTIVE REUSE of HISTORIC BUILDINGS, NON-PROFIT or PRIVATE SECTOR
DEVELOPERS, PUBLIC-PRIVATE TEAMS and/or OTHER INTERESTED PARTIES.**

These two City-owned vacant buildings have remained unused for several years and the Task Force is soliciting informational submittals to assist in developing plans for the buildings that are in the best interest of the public to take to the City Council.

Submittal details and requirements may be reviewed at no cost through the City of West Linn’s website at <http://bids.westlinnoregon.gov/> If you wish to receive any future addendums for this project please login to the City’s bid management website and add your information to the plan holders list. Questions may also be submitted through the website.

Electronic submittals are to be sent to Ken Worcester, Parks and Recreation Director at kworcester@westlinnoregon.gov on or before 5:00p.m. on February 16, 2017. No late responses, incomplete responses, hardcopy, or faxed materials will be accepted. The City reserves the right to cancel or modify this RFI at any time.

A walk through of the buildings is tentatively scheduled for Thursday, December 15, 2016 1:00 P.M. beginning at the Old Bolton Fire Station.